

****SANMA PROVINCIAL GOVERNMENT COUNCIL****

APPLICATION FOR BUILDING PERMIT

(Important – see notes on rear of this form)

1. APPLICANT

Name
Address
P.O.Box
Tel No

2. AGENT

Name
Address
P.O.Box
Tel No

3. Description of proposed development, (Circle/tick where appropriate) Residence – Warehouse – Shop – Kava – Office – Excavation – Demolition of building – Subdivision – Hotel – Extension – Apartments – and others. (Please indicate in the space provided)

4. If a residence, is it private residence/rentable or to be let? (Circle/tick where appropriate)

5. Location of proposed development (map to be attach)

6. Plot No. (s) (Where known)
Area of site (square meters)
Floor area of building (sq.m)
*including area of external and internal walls/partitions

7. Number of storey in new building/extension
(Note: Ground Floor only = 1 storey, etc

8. Estimate cost of new building(s) only

9. Has a separate application been made for planning permission under the Physical Planning Act No. 22 of 1986
YES / NO

10. Please state materials to use in the construction of:
External walls Internal walls
Floors Ceiling

11. Please state the anticipated number of persons either living in or working in the Premises

12. State the capacity of any proposed septic tank
How will surface water be disputed of

Signed Date
(by or on behalf of the Applicant)

**THREE COPIES OF EACH OF THIS APPLICATION FORM AND ALL PLANS REQUIRED IF SUBMITTED WITH A PLANNING APPLICATION
THREE COPIES EACH OF FORM 1 AND 2 AND THREE COPIES OF EACH PLAN REQUIRED**

Ref: D3/B
-WARN

WARNING *WARNING***WARNING**

BEFORE YOU COMMENCE ANY DEVELOPMENT IN A PHYSICAL PLANNING AREA IT IS LIKELY YOU NEED:

- a) Either to be the custom owner of the land, or be the Government, or take a Lease from one of the those bodies permitting the relevant development, AND
- b) In addition, obtain planning permission under the provision of the Physical Planning Act No. 22 of 1986, AND
- c) In addition, obtain a Building Permit, AND
- d) Above, are obtained by separate applications to Sanma Provincial Government Council

IF IN DOUBT, PLEASE, SEEK ADVICE

PLEASE, NOTE THAT IT IS AN OFFENCE TO COMMENCE DEVELOPMENT WITHOUT FIRST HAVING OBTAINED ALL THE NECESSARY CONSENTS IN WRITING. IR IN DOUBT WHATSOEVER, PLEASE, SEEKS ADVICE, SEE ALSO "NOTES FOR GUIDANCE FOR APPLICANTS SUBMITTING APPLICATIONS FOR PLANNING PERMISSION AND/OR BUILDING PERMITS".

THIS APPLICATION FORM IS FOR BUILDING PERMIT ONLY AND IT IS LIKELY THAT YOUR PROPOSAL WILL ALSO REQUIRE PLANNING PERMISSION, FOR WHICH THREE COPIES OF FORM 1 MUST ALSO BE COMPLETED AND SUBMITTED.

IF IN ANY DOUBT, SEEK ADVICE, AS ABOVE

BUILDING PERMIT APPLICATION REQUIREMENTS

1. PLANNING PERMISSION FORM 1 AND 2
2. SURVEY PLAN
3. SUBDIVISION PLAN (if subdivision development)
4. LOCATION MAP
5. BUILDING PLANS (drawn to scale, including structural designs, floor plans, elevations, cross sections, foundation details, roof details)
6. MATERIAL TO BE USED
7. SEPTIC TANK AND SOAK AWAY PLANS (required to be in line with PWD standard requirements)

IMPORTANT NOTE

**IT IS VERY IMPORTANT THAT ALL RELEVANT INFORMATIONS REQUIRED ARE PROVIDED
LACK OF APPROPRIATE INFORMATIONS MAY RESULT IN THE DEFERMENT OR REFUSAL OF
YOUR APPLICATION**